



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

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OFFICIAL MINUTES OF THE BUDGET COMMITTEE MEETING TUESDAY MAY 7, 2019

DATE/TIME/PLACE: A meeting of the Budget Committee of Butte Falls School District 91 was held on Tuesday May 7, 2019 at 4:30 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, Oregon.

CALL TO ORDER: Board Chair Stephanie Pitts called the meeting to order at 4:35 p.m.
Present: Stephanie Pitts, Steve Nelson, Dan Murphy
Absent: Aaron Worman, Mark Carlton

**BUDGET
COMMITTEE
MEMBERS:**

Present: John Huey

ADMINISTRATION: Dr. Phil Long, Racheal Aiken. Dianne Gorman arrived at 4:50 p.m.

SECRETARY: Cindy Taylor

PUBLIC: Catherine Cogdill, Mardell Smith, Roni Burg, Sarti Powell

**APPOINT NEW
BUDGET
COMMITTEE
MEMBER:**

Mr. Nelson made a motion to appoint Kathleen Misfeldt as a budget committee member.
Mr. Murphy seconded. 3 aye votes, 0 opposed.

ELECT OFFICERS: Mr. Murphy made a motion to appoint Mr. Huey as presiding officer. Mr. Nelson seconded.
4 Ayes votes, 0 opposed.

BUDGET MESSAGE: Dr. Long read the budget message. The following is an outline of the budget message presented by Dr. Long.

Budget Assumptions:

- The state-wide base funding level for K-12 education will remain stable at \$8.97 billion for the 2019-21 biennium
- The district will maintain the enrollment it experienced this year
- Strategic Investments
- The District will proactively add additional staff and instructional materials

- The District must work to ensure sufficient reserve funds to provide for regular, planned curriculum adoptions and facilities maintenance.

Revenue Increase:

- Increased State School Fund and student enrollment

Expenditure Increases and Investments:

- Projected Wages and Salary Increases
- Public Employee Retirement System (PERS) Increases
- Health Insurance Costs
- Staffing Allocations
- Special Education
- Teaching/Technology Materials
- Food Services
- Co-Curricular and Extra-Curricular Middle School and High School Programs
- Transportation
- Safety
- Reserves

Priorities for Future Investments:

- Fencing Upgrades
- Increased Digital Monitoring
- Improved Exterior Lighting
- Repair or Replacement of Walkways
- Improvement to the Playground Area at the Elementary Campus

FINANCIAL REVIEW:

Mrs. Aiken directed the committee through a power-point presentation, explaining the following categories:

- Projected Revenue General Fund - \$3,722,036
- Projected Revenue Grants & Project Funds - \$1,174,354
- Projected Revenue Capital Improvements - \$100,000
- Projected Expenditures-Personnel Overall FTE change is reduced by .5 Added 1.0 FTE Maintenance, .40 as needed Maintenance. Pers Increase \$80,000.
- Projected Expenditures-Purchased Services-\$458,349
- Projected Expenditures-Supplies and Materials-\$235,825
- Projected Expenditures-Other Objects-\$58,600
- Contingency & Unappropriated Funds-\$106,500

Mrs. Aiken was able to answer questions the committee had on the presentation.

Mrs. Aiken presented the committee with a 2019-2020 Proposed General Fund Budget Comparison Form. The form outlined the proposed budget and compared it to last year's budget. Mrs. Aiken was able to answer questions the committee had on the comparison form.

The Budget Committee went through the 2018-2019 Proposed Budget Document. Budget Committee members had the opportunity to ask questions. Mrs. Aiken was able to provide answers to their questions.

Mr. Huey the presiding budget committee officer gave each committee member an opportunity to ask further questions and provide comments on the budget presentation.

Members noted some changes that were needed.

Mr. Nelson made a motion to increase 1131.0122 by \$1,000 and 1250.0122 by \$2,000. Money moved from 7000.0820 reducing unappropriated fund balance to \$53,500.

Reduce 3100.0410 by \$25,000 leaving a balance of \$3,000 into 7000.0820 increasing the fund balance to \$246,687.

Mrs. Misfeldt seconded. 4 Ayes votes, 0 opposed.

Mr. Huey made a motion to approve the Butte Falls School District #91/Butte Falls Charter School budget for the 2019-2020 fiscal year ending June 30, 2019 in the total appropriations amount of \$4,942,890 and a total unappropriated ending fund balance of \$53,500 for a total budget of \$4,996,390.

Mrs. Misfeldt seconded. 4 Ayes votes, 0 opposed.

Mr. Nelson made a motion to approve the taxes provided for in the proposed budget of a permanent tax rate of \$4.5759 per \$1,000 of assessed value for the General Fund operations. Mrs. Misfeldt. 4 Ayes votes, 0 opposed.

ADJOURNMENT: With no further business, the meeting was adjourned at 7:00 p.m.

Board Chair

Board Secretary

Date

Date